



# **INTERNATIONAL STUDENTS STUDY IN CHINA**

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**Application Instruction**

**Wenzhou University**

**2018-4-1**

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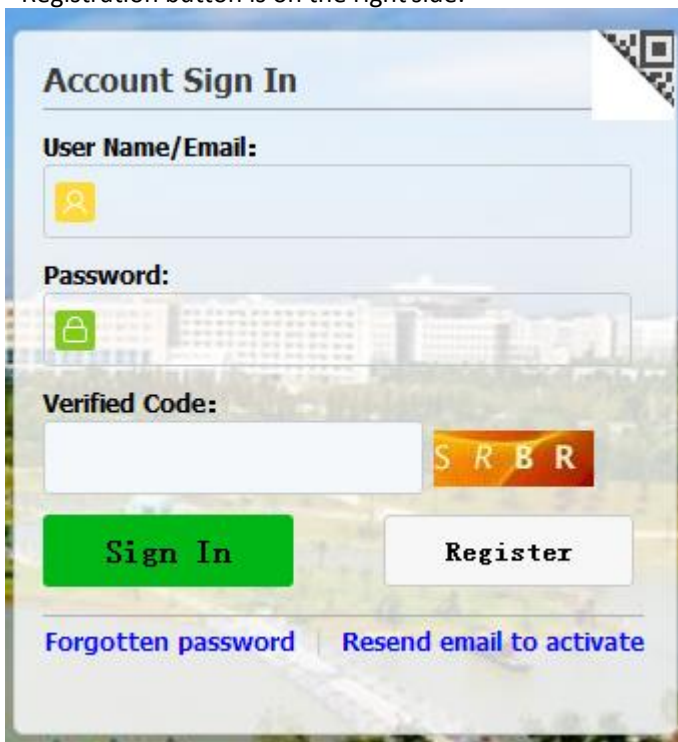
# 1 Registration

Registration website: <http://study.wzu.edu.cn>

The page is as the picture below. Please click the button at the upper right corner for language shift (Chinese/English).



Registration button is on the right side:



## 1.1 User Registration

Click "Register" and fill in all information as in the picture below:

Member register

\*User Name:

\*Password:  weak middle strong

\*Confirm Password:

\*E-mail:

Please register with valid email address, or you cannot activate your account.

\*Verify Code:  N K F V

After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link

Register Close

**write an authentic one and remember it!**

Click the button "Register" and complete user registration.

## 1.2 Receiving the email

After registration, you need to enter the email you have used for registration to check user name and password, and click the activation link to activate your account. Please see below:



You have already registered on Wenzhou University Online Application System for International Students by using this Email address. Please ensure that it is your frequently used email address as the University can email you when necessary.

The registered information is as follows:

User name is **yael1000**,

Please click the link to activate your account.

[Entry for activation:https://wzu.17gz.org/member/active.do?credential=ef6fa85bdfbf415185c7743a36be9a28&username=yael1000](https://wzu.17gz.org/member/active.do?credential=ef6fa85bdfbf415185c7743a36be9a28&username=yael1000)

For more information, please login on the system. [Wenzhou University Online Application Platform](#)

您已在"温州大学国际学生服务平台"中用此邮箱地址注册。请确认此邮箱为您的常用邮箱，以便您能及时收到学校发送的重要通知。

您的注册信息为：

用户名为：**yael1000**

请于点击下面的链接，激活账号。

[注册激活链接入口：https://wzu.17gz.org/member/active.do?credential=ef6fa85bdfbf415185c7743a36be9a28&username=yael1000](https://wzu.17gz.org/member/active.do?credential=ef6fa85bdfbf415185c7743a36be9a28&username=yael1000)

详情请登录 [温州大学国际学生服务平台](#)查看

## 2 Sign in

Open the page and fill in the user name, password and verified code. Click on “Sign in”.

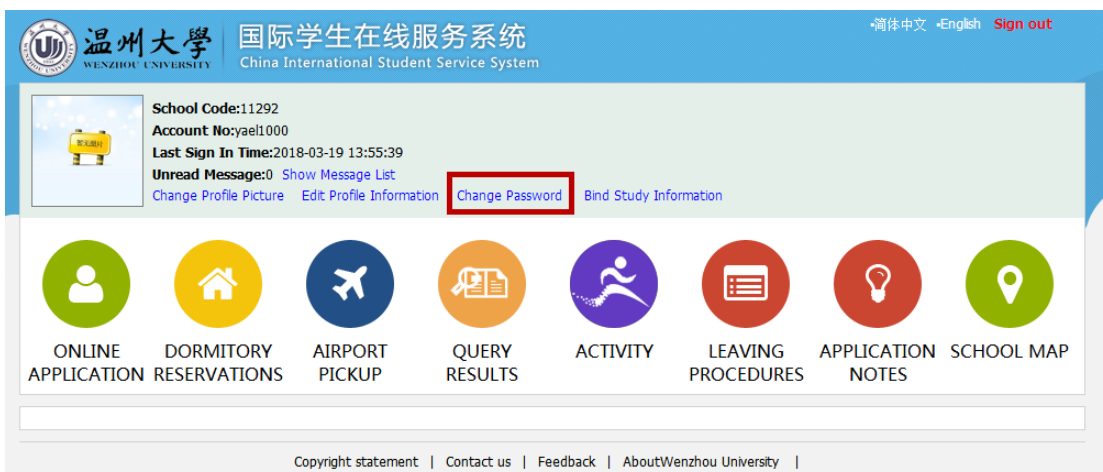


The image shows a web form titled "Account Sign In". It contains three input fields: "User Name/Email:" with a person icon, "Password:" with a lock icon, and "Verified Code:" with a QR code icon. Below the fields are two buttons: a green "Sign In" button and a white "Register" button. At the bottom, there are two links: "Forgotten password" and "Resend email to activate". The background of the form is a blurred image of a building.

## 3 Password change & retrieving

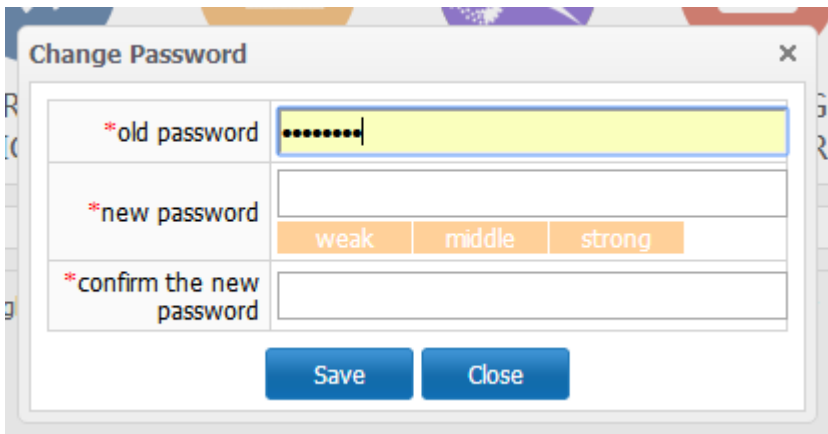
change password

Sign in the home page and click “change password” as in the picture below:



The image shows a user profile page for the "China International Student Service System" (温州大学 国际学生在线服务系统). The page header includes the university logo and name, and navigation links for "简体中文", "English", and "Sign out". The user's profile information is displayed, including "School Code:11292", "Account No:yael1000", and "Last Sign In Time:2018-03-19 13:55:39". There are several links for profile management: "Change Profile Picture", "Edit Profile Information", "Change Password" (highlighted with a red box), and "Bind Study Information". Below the profile information is a row of eight circular icons representing different services: "ONLINE APPLICATION", "DORMITORY RESERVATIONS", "AIRPORT PICKUP", "QUERY RESULTS", "ACTIVITY", "LEAVING PROCEDURES", "APPLICATION NOTES", and "SCHOOL MAP". The footer contains a copyright statement and links for "Contact us", "Feedback", and "About Wenzhou University".

Fill in the old password and the new one, and then click “save”.



A dialog box titled "Change Password" with a close button (X) in the top right corner. It contains three input fields:
 

- \*old password: A text box containing seven dots.
- \*new password: A text box with a strength indicator below it showing three orange buttons labeled "weak", "middle", and "strong".
- \*confirm the new password: A text box.

 At the bottom are two blue buttons: "Save" and "Close".

Retrieve password

Click "Forgotten password" in the sign in page, fill in user name/e-mail and verified code and click "submit" as in the picture below:



The top part of the image shows the "Account Sign In" page. It has a QR code in the top right corner. The form includes:
 

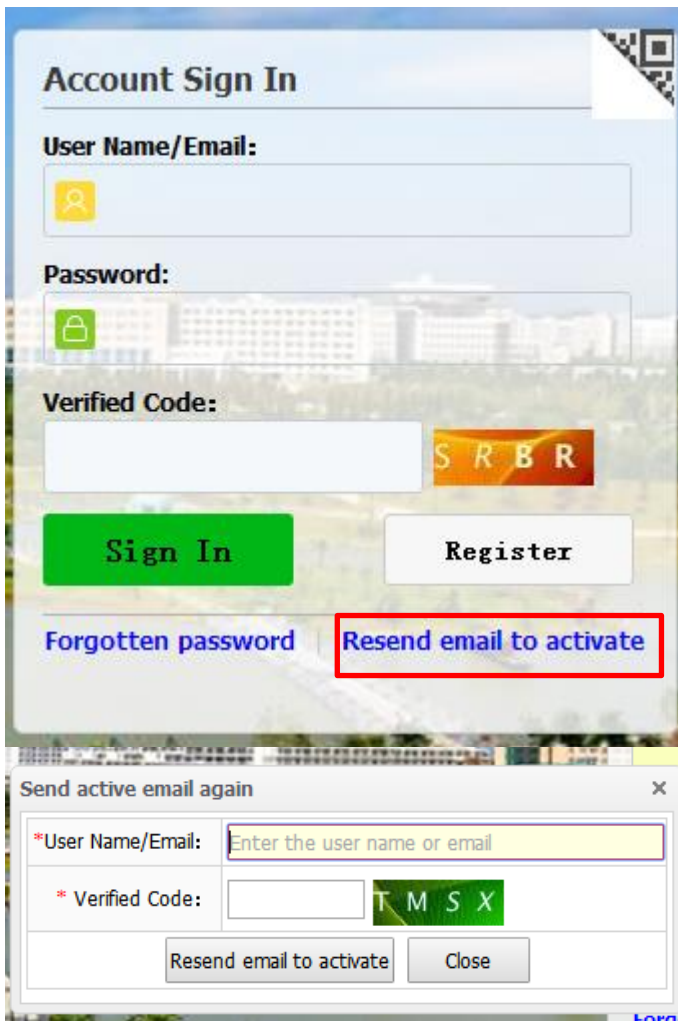
- User Name/Email:** A text box with a person icon.
- Password:** A text box with a lock icon.
- Verified Code:** A text box with a code "S R B R" displayed to its right.
- Two buttons: a green "Sign In" button and a white "Register" button.
- Two links at the bottom: "Forgotten password" (highlighted with a red box) and "Resend email to activate".

 The bottom part of the image shows a "Forgotten password" dialog box with a close button (X) in the top right corner. It contains:
 

- \*User Name/Email: A text box with the placeholder "Enter the user name or email".
- \* Verified Code: A text box with a code "P U K Z" displayed to its right.
- Two buttons: "Submit" and "Close".

## 4 Resend activation email

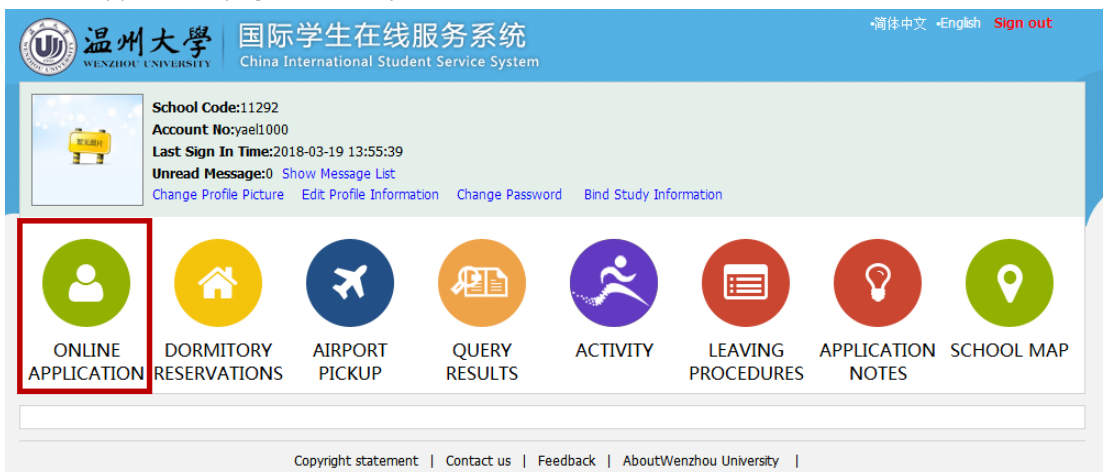
Click "Resend email to activate", fill in user account or email, password and verified code, and click "Resend email to activate" in the pictures below:



## 5 Application

### 5.1 Enter the application page

Enter the application home page after signing in. Click “Online Application” to enter application page as in the picture below.



## 5.2 Choose program

The screenshot shows a web interface for choosing a program. At the top, there is a navigation bar with links: Home, Application, Application Query, Inbox [unread:0], Outbox, and Message to Administrator. The main content area is titled "Please choose your program:" and contains three radio button options: "Self-sponsored", "Wenzhou University Principal Scholarship", and "Exchange student". A blue "Next" button is located below these options. Below this section, there is a section titled "申请人保证/I hereby affirm that:" followed by three numbered points in Chinese and English, each with a corresponding English translation. The points are: 1) Information is true and correct; 2) Adherence to Chinese laws and social order; 3) Adherence to university rules and teaching programs.

## 5.3 Choose your type

The screenshot shows a web interface for choosing a type of student. At the top, there is a navigation bar with links: Home, Application, Application Query, Inbox [unread:0], Outbox, and Message to Administrator. The main content area is titled "please choose your type :" and contains three radio button options: "Master's Degree Student", "Undergraduate Student", and "Chinese Language Student". Below these options are two buttons: "Prior-Back" and "Next". The top of the page features the Wenzhou University logo and the text "国际学生入学在线申请" (Online Application For International Students).

## 5.4 Choose study plan

Choose the program you want to apply for, or search for it: fill in query option information (department, research field, major, teaching language) and click "Find". There will be programs that meet the query information. Please choose the program you want to apply for and click "Apply" on the right side as in the picture below:



温州大學 WENZHOU UNIVERSITY 国际学生入学在线申请 Online Application For International Students Welcome! yael1000 Sign out 简体中文 English

Home Application Application Query Inbox (unread:0) Outbox Message to Administrator

Query Option

Department: Please choose Major: Please choose  
 Research Field: Teaching Language: -choose-  
 find return

Study Plan List[total:14]

Study Plan Name	Department	Major	Duration From To	Years	Teaching language	Apply deadline	Notes	Operation
Undergraduate Student	College of Law & Political Science	Law (International Economic Law)	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:25;	Apply
Undergraduate Student	College of International Education	Business Administration ( Aviation Management )	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:30;	Apply
Undergraduate Student	College of International Education	Chinese Language and Literature (Business Chinese)	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:30;	Apply
Undergraduate Student	College of Mechanical & Electrical Engineering	Mechanical Engineering	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:30;	Apply
Undergraduate Student	College of Architecture & Civil Engineering	Civil Engineering	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:35;	Apply
Undergraduate Student	College of Teacher Education	Preschool Education	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:15;	Apply
Undergraduate Student	School of Business	International Economics and Trade	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:100;	Apply
Undergraduate Student	School of Business	Business Administration	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:50;	Apply
Undergraduate Student	College of Life & Environmental Science	Biotechnology	2018-09-01--2022-07-19	4	English	2018-07-01 23:59:59	plan count:25;	Apply

## 5.5 Fill in information

### 5.5.1 Fill in basic information

Fill in basic information as required in the picture below.

温州大學 WENZHOU UNIVERSITY 国际学生入学在线申请 Online Application For International Students Welcome! yael1000 Sign out 简体中文 English

Home Application Application Query Inbox (unread:0) Outbox Message to Administrator

1. Basic Info

2. Study Plan

3. Education & Employment

4. Additional Info

5. Contact Info

6. Application Form Pre-review

Personal Photo: Please upload your recent full-faced passport size photo (\*.jpg,\*.jpeg,\*.png). Add your photo

Family Name(as on passport): Given Name(as on passport):  
 Chinese Name (if available): \*Gender:  male  female  
 \*Marital Status:  unmarried  married \*Nationality: Please choose  
 \*Birth Date: \*Country of Birth: Please choose  
 \*Place of Birth(City,Province): Native language: Please choose  
 \*Highest Level of Education: -choose- \*Religion: -choose-  
 \*Employer or Institution Affiliated: \*Occupation: -choose-  
 Health Status: Emigrant from mainland China, Hong Kong, Macau, and Taiwan?  yes  no  
 Hobby:

Passport And Visa

\*Passport No.: \*Passport Expiration Date:  
 Save and Next

Please note that “\*” means compulsory; if it is not filled then the application could not be saved. When fill in nationality, country of birth, native language, religion and occupation, students need to click the upside-down triangle on the right of the box and choose from the drop-down list; nationality and country of birth could also be typed

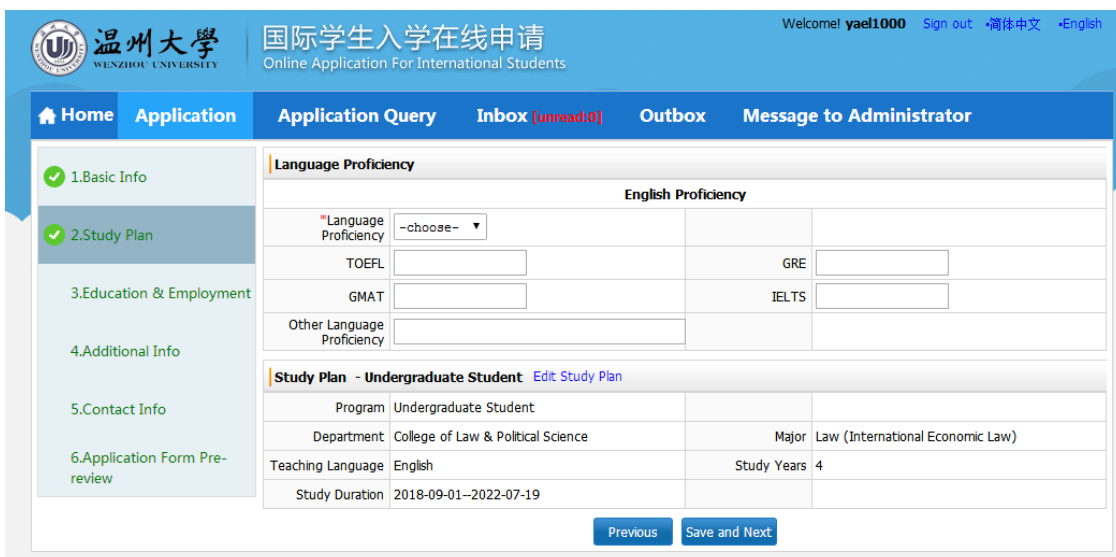
in the box and push enter to confirm; for birth date please select year, month and day in the calendar and click “ok”.

Please check the information filled in carefully (name as on passport, gender, date of birth, nationality, place of birth and passport number).

For personal photo please click “Add your photo”, choose the local photo and click “open” to upload (the photo uploaded should be passport size and the format should be jpg, jpeg, png).

## 5.5.2 Fill in Study Plan

Fill in the study plan as required. Click “Save and Next” when finish as in the picture below:



温州大学 WENZHOU UNIVERSITY

国际学生入学在线申请  
Online Application For International Students

Welcome! yael1000 Sign out 简体中文 English

Home Application Application Query Inbox (unread:0) Outbox Message to Administrator

1. Basic Info

2. Study Plan

3. Education & Employment

4. Additional Info

5. Contact Info

6. Application Form Pre-review

Language Proficiency

English Proficiency

Language Proficiency: --choose--

TOEFL:

GRE:

GMAT:

IELTS:

Other Language Proficiency:

Study Plan - Undergraduate Student [Edit Study Plan](#)

Program	Undergraduate Student		
Department	College of Law & Political Science	Major	Law (International Economic Law)
Teaching Language	English	Study Years	4
Study Duration	2018-09-01--2022-07-19		

Previous Save and Next

## 5.5.3 Fill in Education & Employment

Fill in educational background as required.

There should be at least three items in educational background and employment information. If there are more than three items, please click “add” to add more items.

The screenshot displays the 'Education & Employment' section of the online application system. It features a sidebar with navigation options: 1. Basic Info, 2. Study Plan, 3. Education & Employment (selected), 4. Additional Info, 5. Contact Info, and 6. Application Form Pre-review. The main content area is divided into three sections:

- Educational Background:** A table with columns for \*Year Attended (From), \*Year Attended (To), \*School Name, Field of Study & Diploma received, and Operation. It contains three rows, each with a 'delete' button in the Operation column.
- Employment Background:** A table with columns for \*Year Attended (From), \*Year Attended (To), \*School or Company, Job, and Operation. It is currently empty.
- Upload Documents:** A section titled 'Max Size 1.5M' with a 'Documents List' table. The table has two columns: 'Documents List' and 'Operation'. It lists four document types, each with an 'Add Document' button:
  - The Photocopy of Passport (Pages with photo and visa) (\*.jpg, \*.jpeg, \*.png):
  - The previous stage of graduation certificate (\*.jpg, \*.jpeg, \*.png):
  - The previous stage of transcript (\*.jpg, \*.jpeg, \*.png):
  - Other Documents (\*.jpg, \*.jpeg, \*.png, \*.doc, \*.docx, \*.pdf):

At the bottom of the form, there are 'Previous' and 'Save and Next' buttons.

Please note:

☆ Please upload all documents required by the programme you apply for (the photocopy of passport pages with photo and address, graduation certificate, transcript, passport or ID card of guardian, guardian guarantee and others). All documents should be no more than 1.5M.

☆ Please only submit the application after all required documents are uploaded.

All documents uploaded should be authentic and should not be substituted by other documents. Otherwise the application would be regarded as invalid.

### ●Passport photo page and address page

Please upload the photocopy of passport photo page or address page. If the applicant does not have a passport, please upload the required document after obtaining one.

It should not be substituted by any other document. Otherwise the application would be regarded as invalid.

### ●Passport or ID card of guardian

All applicants should upload the photocopy of the passport photo page or address page, or the photocopy of ID card of the guardian. The “guardian” should be person with income (hence should not be a student). If necessary, the university would contact the “guardian” about issues concerning the student during study.

## 5.5.4 Fill in other information

Please fill in family status, financial supporter and emergency contact as in the following picture.

The screenshot shows the 'Application' page of the Wenzhou University Online Application System. The left sidebar contains a progress indicator with steps 1-6. The main content area is divided into three sections: 'Family Status', 'Financial Supporter', and 'Emergency Contact'. The 'Family Status' section contains a table with columns for Name, Phone Number, Email, Position, and Work Place, and an 'Add' button. The 'Financial Supporter' section contains fields for Guarantor name, Tel, Organization, and Address. The 'Emergency Contact' section contains fields for Name, Phone Number, Mobile, Email, and Address. At the bottom are 'Previous' and 'Save and Next' buttons.

You may click “Add” to add items in family status. Please click “Save and Next” after filling in for next step.

## 5.5.4 Fill in contact information (very important)

Please fill in home country address, current postal address and the way to collect admission notice. If the applicant chooses to have admission notice delivered to the address provided in application, the address could be copied from home country address or current postal address, or filled in the boxes.

**Please note : In “How to Collect the Admission Notice”, please choose “Deliver to Address**

**Provided in Application” or “Collect at the Wenzhou University in Person”.**

- ☆ If you choose “Deliver to Address Provided in Application”, please fill in with care the information (click “Copy from Home Country Address” or “Copy from My Current Postal Address” or type) so as to make sure the applicant shall receive the admission notice in time.
- ☆ If you choose “Collect at the Wenzhou University in Personal”, then it means the admission notice does not need to be delivered, and the applicant will come to the Overseas Students Affairs Office in person to get admission notice.
- ☆ Exchange students must submit detailed contact information for receiving their admission notice (should be contact information of their home university department in charge of outbound exchange student affairs) including: contact

person, mailing address, zip code, telephone number, and email address.

Click “Save and Next” to move to “Application Form Pre-review”.

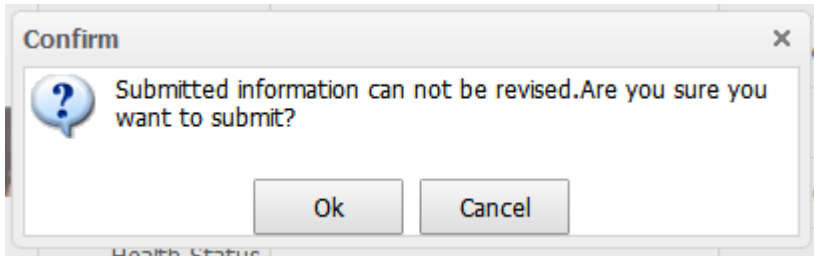
## 5.5.6 Application Form Pre-review

Applicants may review the filled information as in the following picture.

Year Attended (From)	Year Attended (To)	School Name	Field of Study & Diploma received
2010-09-01	2013-07-01	1111111111	1111111111
2013-09-01	2016-07-01	1111111111	111111111111
2016-09-01	2017-07-01	111111	11111111111111

If there is any mistake you may click the corresponding steps on the left to correct it.

If all information is correct, please click “Submit”. Please note that the information is not to be changed after submission. Therefore make sure the information is correct and the required documents are uploaded before submission.



## 6. Pay attention to application status and e-mail

Please pay close attention to “Inbox” and the email used for registration as in the following picture.



温州大学 WENZHOU UNIVERSITY 国际学生入学在线申请 Online Application For International Students

Welcome! yael1000 Sign out 简体中文 English

Home Application **Application Query** **Inbox (umsad0)** Outbox Message to Administrator

Study Plan: Self-sponsored - Undergraduate Student - Undergraduate Student  
Application Status: **in process** Application No.: 20180300555 Financial Resources for Study: Campus:

Application List[total:1]

Application No.	English Name (as on passport)	Chinese Name	College Major	Degree	status	Time of Creation	Time of Modification	Operation
20180300555	1111111 111111		College of Law & Political Science, Law (International Economic Law)	Undergraduate Student	in process	2018-03-19 15:57:35	2018-03-19 15:57:35	Edit View

Displaying 1 to 1 of 1 items Per Page 20 items Page 1 跳转 of 1

If there is any problem for the application or more documents are needed, we will contact via email to correct or add.

The applicant may also inquire application status from “Application Query”.

If the applicant passed the first review, the next step will be paying the application fee (whether exchange students need to pay the application fee should be in accordance with the agreement). Please pay application fee in time (it could be paid by Chinese bank card or International credit card).

Application Status: **Application Fee to be Paid** PayApplication Fee    Application No. : 20161100045    [Download Application Form](#)  
 Financial Resources for Study: Self-Supporting Campus :

Family Name(as on passport)	11111111111	Given Name(as on passport)	11111111111
Chinese Name (if available)	11111111111	Gender	female
Marital Status	unmarried	Nationality	Albania
Birth Date	2016-11-09	Country of Birth	Albania
Place of Birth(City,Province)	1111111	Native language	Croatian
Highest Level of Education	Senior high	Religion	ANGLICAN
Employer or Institution Affiliated	1111111111111	Occupation	Officer
Health Status	1111111111111		

Please choose the way of payment. :  pay by Chinese Bank Card     pay by International Credit Card

- 中国银行 帮助
- 民生银行 帮助
- 北京银行 帮助
- 华夏银行 帮助
- 交通银行 帮助
- 兴业银行 帮助
- 上海浦东发展银行 帮助
- 深圳发展银行 帮助
- 上海银行 帮助
- 光大银行 帮助
- 渤海银行 帮助
- 杉德记名卡 帮助
- 中国工商银行 帮助
- 中国农业银行 帮助
- 中国建设银行 帮助
- 招商银行 帮助
- 中国邮政储蓄 帮助
- 中信银行 帮助
- 广发银行 帮助
- 平安银行 帮助

## 7 Tips

- ☆ Every applicant should submit only one application. If there is any mistake in application please contact us (<http://study.wzu.edu.cn>) to change. Please do not re-submit application.
- ☆ If there is any problem concerning application system, please contact:  
E-mail : [admission@wzu.edu.cn](mailto:admission@wzu.edu.cn) Tel: 0086-0577-86680971
- ☆ Address for Overseas Students Education & Service: Room 118, Student Center, North Campus, Wenzhou University, Chashan University Town, Wenzhou City, Zhejiang Province, China 325035





